

Upper Hardres Parish Council

Chairman Robert Quincey

Clerk/RFO Clare Hamilton | uhpc.clerk@gmail.com | 01303 257321 | upperhardrespc.co.uk

To members of the council, press and public,

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 04 October 2022 at 7pm**

Signed: Clare Hamilton, Clerk to Upper Hardres Parish Council, 27 September 2022

(meeting scheduled for 13 September was postponed in accordance with Protocol following the death of HM The Queen)

Queen Elizabeth II, 1926-2022

The Chairman and members of Upper Hardres Parish Council were saddened by the death of Her Majesty Queen Elizabeth II, after the longest reign in our nation's history and a lifetime of selfless and devoted service to our country and to the Commonwealth.

A letter has been sent to Sir Clive Alderton KCVO, the private Secretary to King Charles, asking that our condolences be passed to the new Sovereign.

Agenda

1. **To record attendance and apologies for absence**
2. **To consider** acceptance of the Minutes of the meeting held on 12.07.22
3. **To record members' declarations of interest on Agenda items**
4. **Public participation on Agenda items**
To adjourn for 30-minute public participation session, if required
The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so
5. **Matters Arising from Annual Parish Meeting on 12.07.22**
Broader communication with parishioners: item 14
6. **Development Management & Planning Applications**
Planning applications may be viewed at Canterbury City Council's website [here](#)
 - 6.1 **CA/22/01748 Knotty Oak, The Street, Bossingham CT4 6DX** *Comments to CCC by 30.09.22*
First floor extension
 - 6.2 **CA/22/01433 Thompsons Plant & Garden Centre, Stone Street, Petham CT4 5PW REFUSED**
Prior notification for installation of 20m mast, antennas, dish, cabinets, and all ancillary development.
 - 6.3 **CA/22/01485 Stone Street House, Stone Street, Petham CT4 5PW** *UHPC ACCEPTABLE*
Two-storey side extension with balcony to rear.

- 6.4 **CA/22/01407 Dane Cottage, Hogg Lane CT4 5PJ** *GRANTED*
Variation of condition 2 (drawings) of planning permission CA/21/03022/FUL for the single-storey outbuilding for use as ancillary accommodation; to allow additional windows along the North East elevation.
- 6.5 **CA/22/01211 Oakgate House, Manns Hill, Bossingham CT4 6EB** *WOULD BE LAWFUL*
Application for lawful development certificate for proposed re-alignment and replanting of beech hedgerow

Other planning matters:

- 6.6 Applications affected by poor water quality levels at Stodmarsh nature reserve will be listed in meeting Minutes Appendix
- 6.7 CCC Planning Training update on Stodmarsh issues has been re-arranged for 4.30pm on Weds 21 Sept
- 6.8 ENF/22/00024 Land at Lime Kiln Lane: No planning application has been received and extensive works at this site have been queried with CCC this year.

7. Highways

Potholes: Parishioners may report potholes directly to KCC [here](#) and to KCC Parish Highways Steward - Rob Moon - robert.moon@kent.gov.uk - 07725 614034

- a. Road Repairs: Lime Kiln Lane closed 29 Aug-1 Sept for works by South East Water
- b. Verge obstructions on The Street
- c. Flooding on The Street
- d. Water leaks Manns Hill and Bursted Manor: repaired
- e. Stone Street speed reduction
- f. Emergency Road Closure Palmstead Road, Upper Hardres, 1 September 2022 for up to 6 days, to enable burst water main repairs to be carried out by South East Water (notification only received on 05.09.22)
- g. **To consider** action on traffic speeds through Bossingham.

8. Reports

- 8.1 City and County Councillors
- 8.2 Footpaths
- a. **To consider** appointment of footpath warden following retirement of Robert Veltman
 - b. Proposed Diversion of Public Footpath CB362 at Lower Hardres & Nackington CT4 5PH *APPROVED*
 - c. Public Footpath CB377 (across Stars): KCC extended diversion for a further year until 01 August 2023
 - d. Public Footpath CB378 opposite Village Hall: investigating solutions to blocked unofficial access point
 - e. Public Footpath TR157472: missing sign, Atchester Wood
- 8.3 Tree Warden
- 8.4 Bossingham Village Hall
- 8.5 Neighbourhood Plan Steering Group
- 8.6 Bossingham Playing Field
- To consider** annual safety inspection report.

9. Finances

- 9.1 Balance of Accounts and Bank Reconciliation at 13 September 2022
- 9.2 Receipts and Payments since last meeting
- 9.3 **To consider** Expenditure due before next meeting
- 9.4 Signatories to sign identity documents for Barclays Security Review
- 9.5 **To consider** remaining opted-in to the SAAA (Smaller Authorities Audit Appointments) central external auditor appointment arrangements for the period 2022/23-20.

10. Neighbourhood Plan

To consider the viability of progressing with a Neighbourhood Plan.

- 11. CIL (Community Infrastructure Levy) strategy**
To consider acceptance of CIL strategy document and to outline spending priorities.
- 12. Social Media strategy**
To consider acceptance of a social media strategy and the hosting of a UHPC Facebook page in order to share information more widely with parishioners.
- 13. The Hop Pocket**
To receive an update on application to CCC to re-register the Hop Pocket as an Asset of Community Value.
- 14. Risk Assessment update**
 - a. Bus shelter: Attend to maintenance when CIL funds received
 - b. Defibrillator: Regular inspections carried out by Cllr Mick Broughton and logged with Clerk
 - c. Playing Field: Regular inspections carried out by Cllr Angela Waldron and logged with Clerk
 - d. Fire Hydrants: KF&RS inspected and attended to hydrants reported as requiring attention.
- 14. For information**