

Upper Hardres Parish Council

Chairman Nick Waldron

Clerk/RFO Clare Hamilton | uhpc.clerk@gmail.com | 01303 257321 | upperhardrespc.co.uk

To members of the council, press and public,

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Monday 12 September 2023 at 7pm**

Signed: Clare Hamilton, Clerk to Upper Hardres Parish Council, 5 September 2023

Agenda

1. To record attendance and apologies for absence

1a. Co-option of new councillor

Following the Local Elections in May 2023, there are two vacancies for parish councillors. One councillor is to be co-opted and one vacancy remains.

2. To consider acceptance of Minutes of the meeting held on 22.05.23.

3. Members' declarations of interest on Agenda items

4. Public participation on Agenda items

To adjourn for 30-minute public participation session, if required

The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so.

5. Matters arising not covered by the Agenda

6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)

6.1 **CA/23/01585 Orchard House, Manns Hill, Bossingham CT4 6ED** *Comments to CCC by 29 September*
One and a half storey outbuilding for use as garden room and ancillary accommodation following demolition of existing outbuilding.

6.2 **CA/23/01360 Land Opposite Breton House, Pett Bottom Road** *UHPC Should be Refused*
Erection of an agricultural barn.

6.3 **CA/23/01447 The Old Oasthouse, Pett Bottom Road, Lynsore Bottom CT4 6EG** *UHPC Acceptable*
Single-storey side extension to existing outbuilding.

6.4 **CA/23/01127 Burstled Hall, Pett Bottom Road** *CCC GRANTED*
Application for Listed Building Consent for external and internal alterations including insertion of 2 rooflights and replacement door from timber to timber and part glazed to south elevation and insertion of french doors and first floor window to East elevation.

6.5 **CA/23/00862 Rosebank, 3 Star Meadow, The Street, Bossingham CT4 6DY** *CCC REFUSED*
First floor extension

6.6 **CA/23/00445 The Old Forge, The Street, Bossingham CT4 6DX** *CCC REFUSED*
Replacement timber windows and door with UPVC windows and door to front.

6.7 **CA/23/00195 1 Dene Farm, Manns Hill, Bossingham, Kent, CT4 6ED** *CCC GRANTED*
Conversion of existing car port and elevational changes to rear of building to provide a garage and boot room, along with the erection of a garden room following the demolition of a former granary building.

6.8 Outstanding planning applications affected by water quality at Stodmarsh nature reserve listed in Appendix.

7. Highways

Please report Highways matters directly to KCC [here](#). KCC Parish Highways Steward: robert.moon@kent.gov.uk

- 7.1 Hardres Court Road/Burstled Hill: Closure of Hardres Court Road outside the Manor House for water pipe repairs for up to 4 days from 14 August (same day notice received).

To receive an update on ongoing drainage issues.

- 7.2 Hardres Court Road: closure outside 2 Stable Cottages near UH Church for water pipe repairs for up to 6 days from 3 August (same day notice received).

8. Reports

- 8.1 City and County Councillors

- 8.2 Footpaths

a. U11610 Catts Wood Path incorrectly marked as being in Lower Hardres

b. Public Footpath CB378 opposite Village Hall: signage, on hold

- 8.3 Trees

a. Ref. 728106: condition of oak at junc. Of The Street/Manns Hill reported to KCC on 19.6.23.

- 8.4 Bossingham Village Hall

- 8.5 Bossingham Playing Field.

9. Finances

- 9.1 To note balance of Accounts and Bank Reconciliation at 12 September 2023

- 9.2 To note Receipts and Payments since last meeting - see Appendix

- 9.4 **To consider** Expenditure due before next meeting

- 9.5 **To consider** review of account signatories

- 9.6 To receive an update on Barclays business review

- 9.7 To note if report received from External Auditor.

10. CIL (Community Infrastructure Levy) Neighbourhood Portion

To consider payments from CIL Neighbourhood Portion funds.

11. Highways Improvement Plan (HIP)

To note progress with 1st draft.

12. Risk Assessment update

a. Bus shelter

b. Defibrillator

c. Playing Field

d. Fire Hydrants.

13. Website

To consider HugoFox introduction of website hosting charges.

14. KCC & ORCS Parish EV charging project

To consider making an application to be considered for the KCC and ORCS (On-Street Residential Charge-Point Scheme) parish EV charging project.

15. For information

- Next meeting: 14 November, 7pm.