

# Upper Hardres Parish Council

Chairman Robert Quincey

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*To members of the council, press and public,*

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 12 July 2022 at 7pm**

Signed: Clare Hamilton, Clerk to Upper Hardres Parish Council, 1 July 2022

## Agenda

### 1a. Co-option of new councillor

A Notice of Vacancy was published 11 May, and on 1 June Canterbury City Council informed us they had not received a request to hold a by-election to fill the vacancy, therefore the parish council may co-opt to fill the vacancy. Applicants are invited to speak to the councillors for 5 minutes to outline what they would bring to the role. Any members of the public in attendance will be asked to leave for this part of the meeting.

### 1. Attendance and apologies for absence

### 2. To consider acceptance of Minutes of previous meeting held on 03.05.22

### 3. Members' declarations of interest on Agenda items

### 4. Public participation on Agenda items

To adjourn for 30-minute public participation session, if required

*The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so*

### 5. Matters Arising from Annual Parish Meeting on 17.05.22

a. Refuse collection

b. Japanese Knotweed and Ash dieback

### 6. Development Management & Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)

- |     |   |                                       |
|-----|---|---------------------------------------|
| 6.1 | <b>CA/22/01211 Oakgate House, Manns Hill, Bossingham CT4 6EB</b>  | <i>Comments to CCC by 8 July 2022</i> |
|     | Application for lawful development certificate for proposed re-alignment and replanting of beech hedgerow (CCC did not issue a Consultation Request letter) |                                       |
| 6.2 | <b>CA/22/00443 Plot 11, Little Jacks Farm, Little Burstled Farm, Pett Bottom Road, Lynsore Bottom, Upper Hardres CT4 6EG</b>                                | <i>Awaiting CCC decision</i>          |
|     | Erection of a wooden shed   |                                       |
| 6.3 | <b>CA/22/00857 Little Bossingham Farm, Lime Kiln Lane CT4 6FY</b>   | <i>CCC GRANTED</i>                    |
|     | T.P.O No 1 1978, to reduce the size of the Ash by approximately 50%   |                                       |
| 6.4 | <b>CA/22/00642 2 Westfield Cottages, Bossingham CT4 6EA</b>   | <i>CCC GRANTED</i>                    |
|     | Rear dormer and installation of 03 no. rooflights to front  |                                       |
| 6.5 | <b>CA/22/00463 3 Dene Farm, Manns Hill CT4 6ED</b>  | <i>CCC GRANTED</i>                    |
|     | Conversion of existing car port to garage and boot room together with detached single-storey garden room and relocation of existing garden shed             |                                       |

*\* NB: Poor water quality levels at the internationally-important nature reserve in Stodmarsh have stalled housing developments across east Kent. The wetlands at Stodmarsh outside Canterbury, which are a haven for wildlife, are deemed to be suffering from high levels of nitrogen and phosphorous. Further information can be found [here](#):*

The following planning applications are affected:

- 6.6 \* CA/20/02857 Court Lodge, Manns Hill CT4 6EB *Objection. Awaiting CCC decision*  
Erection of two-storey detached dwelling with associated parking, access and landscaping
- 6.7 \* CA/20/02785 Homeside Farmhouse, The Street CT4 6DX *Acceptable. Awaiting CCC decision*  
Erection of a dwelling and garage in rear garden together with alterations to existing dwelling including new single storey side extension following demolition of garage and chimney to enable formation of access
- 6.8 \* CA/20/02237 Two Acres, Hardres Court Road CT4 6EA *Acceptable. Awaiting CCC decision*  
Erection of 5 no. detached two-storey dwellings with associated garages, parking and landscaping following demolition of existing dwelling

Other planning matters:

- 6.9 RESCHEDULED - CCC Parish Councillor planning training: Stodmarsh issues and Presumption in favour of sustainable development
- 6.10 Development at The Street
- 6.11 ENF/22/00024 Land at Lime Kiln Lane

## 7. Highways

Potholes: Parishioners may report potholes directly to KCC [here](#)  
KCC Parish Highways Steward - Rob Moon - robert.moon@kent.gov.uk - 07725 614034

- Road Repairs
- The Street: Flooding, Verge obstructions
- Stone Street speed reduction

## 8. Reports

- 8.1 City and County Councillors
- 8.2 Footpaths
- **To consider** working with landowner of CB378 (opposite Village Hall) and KCC to resolve recurring flooding on path ( s.43 Highways Act 1980: re parish powers relating to maintenance of public rights of way)
  - CB376 rear of Forge House: reports of Japanese Knotweed, fly tipping and deviation from path
- 8.3 Trees
- To consider** tree warden reimbursement of tree and Platinum Jubilee plaque costs of £170
- 8.4 Bossingham Village Hall Management Committee
- 8.5 Neighbourhood Plan Steering Group
- 8.6 Bossingham Playing Field
- Update on equipment maintenance highlighted in the 2021 annual inspection and gate keyholder list

## 9. Finances

- 9.1 Balance of Accounts and Bank Reconciliation at 12 July 2022
- 9.2 Receipts and Payments since last meeting
- 9.3 **To consider** Expenditure due before next meeting
- 9.4 Banks - change of signatory

## 10. CIL strategy

- 10.1 **To consider** parishioner suggestions for allocation of CIL funds due from CCC in October
- 10.2 **To consider** implementation of a CIL Strategy

## 11. The Hop Pocket

**To consider** submitting an application to CCC to re-register the Hop Pocket as an Asset of Community Value

## 12. The Queen's Platinum Jubilee

Oak arch for village hall

## 13. Risk Assessment update

## 14. Canterbury District Parish Charter

**To consider** draft District Parish Charter, circulated to councillors for consideration and comment.

## 15. For information

- Next meeting: 13 September, 7pm