

# Upper Hardres Parish Council

Chairman Nick Waldron

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To members of the council, press and public,

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 16 January 2024 at 7pm**

Signed: Clare Hamilton, Clerk to Upper Hardres Parish Council, 9 January 2024

## Agenda

### 1. To record attendance and apologies for absence

### 2. To consider acceptance of Minutes of the meeting held on 14.11.23

### 3. Members' declarations of interest on Agenda items

### 4. Public participation on Agenda items

To adjourn for 30-minute public participation session, if required

*The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so.*

### 5. Matters arising not covered by the Agenda

### 6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)

6.1 **CA/23/02074 Great Catts Farm, Stone Street, Petham CT4 5PW** *UHPC Acceptable*  
Application for Listed Building Consent for external and internal alterations including relocation of W.C. to ground floor together with removal of dropped ceiling on second floor. Creation of opening in brick and flint garden wall to north of barn.

**CA/23/02073 Great Catts Farm, Stone Street, Petham, Kent, CT4 5PW** *UHPC Acceptable*  
Creation of opening in brick and flint garden wall to north of barn.

6.2 **CA/23/02039 Land Adjacent To Court Lodge, Manns Hill, Bossingham** *UHPC Acceptable*  
Two storey detached dwelling

6.3 **CA/23/01818 The Coach House, The Street, Bossingham CT4 6DY** *CCC GRANTED*  
Two storey front extension.

6.4 **CA/23/01941 Great Catts Farm, Catt's Wood Road CT4 5PH** *CCC GRANTED*  
Application for Listed Building Consent for external alterations including the waterproofing of the existing brickwork with underlay and fixing a butyl liner of existing horse pond.

6.5 **APPEAL: CA/23/00862 Rosebank, 3 Star Meadow, The Street, Bossingham CT4 6DY**  
First floor extension. Appeal in progress.

6.6 Outstanding planning applications affected by water quality at Stodmarsh nature reserve listed in Appendix.

### 7. Highways

Please report Highways matters directly to KCC [here](#)

7.1 Bursted Hill/Rectory Lane: Closure 3 January for up to 8 days for water leak repairs

7.2 Hardres Court Road: Closure 8-10 January for new connection works.

### 8. Reports

8.1 City and County Councillors

- 8.2 Footpaths  
a. U11610 Catts Wood Path incorrectly marked as in Lwr Hardres: footpath officer to investigate  
b. Public Footpath CB378 opposite Village Hall: landowner fencing, signage
- 8.3 Trees
- 8.4 Bossingham Village Hall  
**To consider** requesting quotations for valuation for insurance purposes
- 8.5 Bossingham Playing Field  
**To consider** the findings of the annual safety inspection  
**To consider** funding sources and quotations for replacement goal post with fixed net.

**9. Finance**

- 9.1 To note balance of Accounts and Bank Reconciliation at 16 January 2024
- 9.2 To note Receipts and Payments since last meeting
- 9.3 **To consider** Expenditure due before next meeting
- 9.4 To receive an update on Barclays account closure and Santander deposit account opening.

**10. CIL (Community Infrastructure Levy) Neighbourhood Portion**

**To consider** quotations and payments from CIL Neighbourhood Portion funds.

**11. Highways Improvement Plan (HIP)**

**12. Councillor Vacancy**

**13. For information**

- KALC Community Awards 2024
- Defibrillator
- Meeting dates 2024: 16 January, 12 March, 14 May (6.30pm *Annual Council Meeting*, 7pm *Ordinary Meeting*, 7.30pm *Annual Parish Meeting*), 16 July, 10 September, 12 November.